



ब्रह्मपुत्र क्रेकर और पॉलिमर लिमिटेड
BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारत सरकार का उपक्रम) / (A Government of India Enterprise)



ब्रह्मपुत्र क्रेकर और पॉलिमर लिमिटेड
**BRAHMAPUTRA CRACKER AND POLYMER
LIMITED**

(भारत सरकार का उपक्रम) / (A Government of India Enterprise)

प्रशासनिक भवन, पो.ओ. लेपेटकटा / ADMINISTRATIVE BUILDING, PO: LEPETKATA

जिला: डिब्रूगढ़, असम / DISTT.: DIBURGARH, ASSAM

पिन कोड – 786006 / PIN CODE: 786006

दूरभाष: 0373 2914636 / PHONE NO. 0373 2914636

GeM BID/TENDER DOCUMENT

FOR

**HIRING OF SUPPORT STAFF/SERVICES AT BCPL
OFFICE CUM TRANSIT ACCOMMODATION AT
NOIDA FOR A PERIOD OF 02 YEARS**

"INVITATION FOR BID (IFB)"

Ref No: **BCPL/C&P/NO21W138BB/01929**

DATED: **20.11.2021**

To,

PROSPECTIVE BIDDERS

SUB: TENDER DOCUMENT FOR “HIRING OF SUPPORT STAFF/SERVICES AT BCPL OFFICE CUM TRANSIT ACCOMMODATION AT NOIDA FOR A PERIOD OF 02 YEARS”

Dear Sir/Madam,

1.0 **BRAHMAPUTRA CRACKER AND POLYMER LIMITED, Lepetkata (A Government of India Enterprise)** invites bids from bidders for the subject supply/job, in complete accordance with the following details and enclosed Tender Documents.

2.0 The brief details of the tender are as under:

(A)	SCOPE OF SERVICE/JOB	Hiring of support staff/services at BCPL office cum transit accommodation at Noida for a period of 02 years.				
(B)	TENDER NO.	This Document shall form integral part of Government e-Marketplace (GeM) BID NO : _____				
(C)	TYPE OF BIDDING SYSTEM	GeM Portal under custom bid creation method				
(D)	CONTRACT PERIOD	The contract will be valid for a period of 24 (twenty four) months to be reckoned from the date of issuance of LOI/LOA.				
(E)	BID SECURITY / EARNEST MONEY DEPOSIT (EMD)	<table border="1"><tr><td>APPLICABLE</td><td> </td></tr><tr><td>NOT APPLICABLE</td><td> </td></tr></table>	APPLICABLE		NOT APPLICABLE	
APPLICABLE						
NOT APPLICABLE						
(E1)	DECLARATION FOR BID SECURITY	Bidder is required to submit Declaration for Bid Security in bid as per proforma at Form F-2A				

(F)	DATE, TIME & VENUE OF PRE-BID MEETING	02.12.2021 at 3-00 PM through video Conference on prior intimation of participation by interested bidders to the undersigned. Name : Bhaskar Jyoti Barman E-mail: bhaskar.barman@bcplindia.co.in Contact No.: +91-9954195756 Brahmaputra Cracker and Polymer Limited, C&P Department, Administrative Building, PO: Lepatkata, Distt.: DIBRUGARH, Assam, Pin Code:786006, Phone no. 0373 2914636.
(G)	CONTACT DETAILS OF TENDER DEALING OFFICER	Name : Bhaskar Jyoti Barman, Mgr. (C&P) E-mail: bhaskar.barman@bcplindia.co.in Contact No.: +91-9954195756
(H)	BCPL'S OFFICE ADDRESS	Brahmaputra Cracker and Polymer Limited (A Government of India Enterprise), C&P Department, Administrative Building, PO: Lepatkata, Distt.: DIBRUGARH, Assam, Pin Code:786006,

In case the days specified above happens to be a holiday in BCPL, the next working day shall be implied w.r.t. bid opening (mentioned in GeM bid) and pre bid meeting, etc.

- 3.0 Bids must be submitted strictly in accordance with Clause No. 11 of ITB (Section-III). The IFB is an integral and inseparable part of the Tender Document.
- 4.0 Bid must be submitted only on GeM Portal (<https://gem.gov.in/>). Further, The following documents in addition to uploading in the bid on BCPL's e-Portal shall also be submitted in Original (in physical form) within 7 (seven) days from the Bid Due Date provided the scanned copies of the same have been uploaded in GeM Portal by the bidder along with e-bid within the Bid Due Date & Time, to the address mentioned in Bidding Data Sheet (BDS) [Annexure-IV to Section-III]:-
 - i) ~~EMD/Bid Security~~ Declaration for Bid Security
 - ii) Power of Attorney
 - iii) ~~Integrity Pact~~
- 5.0 Bidder(s) are advised to submit their bid strictly as per terms and conditions of the Tender Documents and not to stipulate any deviations/exceptions.
- 6.0 Any bidder, who meets the Bid Evaluation Criteria (BEC) and wishes to quote against this Tender Document, may download the complete Tender Document alongwith its amendment(s) if any from GeM Portal and submit their Bid complete in all respect as per terms & conditions of Tender Document on or before the Bid Due Date & Time.

- 7.0 Bid(s) received from bidders to whom tender/information regarding this Tender Document has been issued as well as offers received from the bidder(s) by downloading Tender Document from GeM Portal shall be taken into consideration for evaluation & award provided that the Bid is found responsive subject to provisions contained in Clause No. 2 of ITB (Section-III).

The Tender Document calls for offers on single point “Sole Bidder” responsibility basis (except where Consortium bid is allowed pursuant to clause no. 3.0 of ITB) and in total compliance of Scope of Supply /Specification(s) as specified in Tender Document.

- 8.0 Any revision, clarification, corrigendum, time extension, etc. to this Tender Document will be hosted on the GeM Portal only. Bidders are requested to visit the GeM Portal regularly to keep themselves updated.

- 9.0 All the bidders including those who are not willing to submit their bid, are required to submit F-6 (Acknowledgement cum Consent letter) duly filled within 7 days from the date of receipt of tender information.

^{10.0} This document shall be read in conjunction with GeM bid document no.:

- 11.0 Bidders to note that consignee will be Brahmaputra Cracker and Polymer Limited, Lepetkata, Dibrugarh.

This is not an Order.

For & on behalf of
Brahmaputra Cracker and Polymer Limited
(Authorized Signatory)

(Bhaskar Jyoti Barman)

Manager (C&P)
E-mail: bhaskar.barman@bcplindia.co.in
Contact No.: +91-9954195756