

### Bid Document

| Bid Details                                                           |                                                               |
|-----------------------------------------------------------------------|---------------------------------------------------------------|
| Bid End Date/Time                                                     | 28-06-2021 15:00:00                                           |
| Bid Opening Date/Time                                                 | 28-06-2021 15:30:00                                           |
| Bid Life Cycle (From Publish Date)                                    | 90 (Days)                                                     |
| Bid Offer Validity (From End Date)                                    | 60 (Days)                                                     |
| Ministry/State Name                                                   | Ministry Of Chemicals And Fertilizers                         |
| Department Name                                                       | Department Of Chemicals And Petrochemicals                    |
| Organisation Name                                                     | Brahmaputra Cracker And Polymer Limited (bcpl) Guwahati Assam |
| Office Name                                                           | Lepetkata                                                     |
| Total Quantity                                                        | 72                                                            |
| Item Category                                                         | OEM Cartridge/ Consumable                                     |
| MSE Exemption for Years of Experience and Turnover                    | No                                                            |
| Startup Exemption for Years of Experience and Turnover                | No                                                            |
| Bid to RA enabled                                                     | No                                                            |
| Time allowed for Technical Clarifications during technical evaluation | 7 Days                                                        |
| Estimated Bid Value                                                   | 122401.8                                                      |
| Evaluation Method                                                     | Total value wise evaluation                                   |

#### EMD Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

#### ePBG Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

#### Splitting

Bid splitting not applied.

#### MII Purchase Preference

|                         |    |
|-------------------------|----|
| MII Purchase Preference | No |
|-------------------------|----|

#### MSE Purchase Preference

|                         |     |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### OEM Cartridge/ Consumable ( 72 pieces )

|            |                  |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

#### Technical Specifications

[\\* As per GeM Category Specification](#)

| Specification | Specification Name                                                  | Bid Requirement (Allowed Values)                                              |
|---------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------|
| Specification | <b>Brand</b>                                                        | Canon                                                                         |
|               | <b>Product Class</b>                                                | OEM                                                                           |
|               | <b>Type of Cartridge/Consumable</b>                                 | Toner                                                                         |
|               | <b>Colour of Cartridges/Consumables</b>                             | Black                                                                         |
|               | <b>Ink/Toner/Drum Model number</b>                                  | Canon NPG-59 Toner BK                                                         |
|               | <b>Corresponding Part number/ code</b>                              | 6908B001AA                                                                    |
|               | <b>Printer Model number/numbers for which Cartridge is suitable</b> | Canon iR 2002, Canon iR 2002N, Canon iR 2004N, Canon iR 2202N, Canon iR 2204N |

#### Additional Specification Parameters - OEM Cartridge/ Consumable ( 72 pieces )

| Specification Parameter Name                                 | Bid Requirement (Allowed Values)                                                                      |
|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| Printer Model number/numbers for which Cartridge is suitable | Canon iR 2006N. Please ignore any other Printer Model number mentioned elsewhere in the bid document. |

\* Bidders offering must also comply with the additional specification parameters mentioned above.

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                        | Quantity | Delivery Days |
|-------|-----------------------------|--------------------------------|----------|---------------|
| 1     | Dhrupad Rajkhowa            | 786006,M/s Brahmaputra Cracker | 72       | 30            |

**Special terms and conditions-Version:2 effective from 24-05-2021-Version:1 effective from 04-05-2020 for category OEM Cartridge/ Consumable**

1. In case of OEM category of cartridges, the Sellers shall ensure that only the genuine OEM cartridges are supplied to the Government Buyers. The following terms and conditions will also be applicable:
  - I. The date of import in case of imported cartridges/ date of manufacture in case of indigenously manufactured cartridges indicated on the package (box) shall not be older than nine months while accepting the material. In case it is found to be more than nine months, the cartridges may be rejected by the Buyer/consignee.
  - II. The consignee shall issue Consignee Receipt and Acceptance Certificate (CRAC) Certificate only after verifying the genuineness of the OEM cartridges .
  - III. The package box of the cartridges may be destroyed immediately after loading the same in the machine so that the same are not misused/reused by counterfeiters subject to its genuineness having already been verified at the time of issue of Consignee Receipt and Acceptance Certificate (CRAC).
  - IV. Any instance of proven duplicate/compatible/refilled/counterfeit cartridge sold by Sellers on GeM against OEM cartridges will necessarily lead to debarment of Seller from any transaction in future including any Guidance Note to the Buyers/Consignees for verification of HP make cartridges :
    - i. The guiding procedure to be followed by the Buyers/Consignees for verification of HP make OEM Cartridges as also available on their website is as under :
      - A. In case of HP make cartridges, on each cartridge , a security seal has been provided and can be accessed by opening QR Code scanner app or through HP SureSupply app or by using Smartphone's camera to scan the QR Code on the cartridge security seal. After the scan process of the QR code, a validation screen from HP website will be available and serial no. of the cartridges on the QR code can be verified from the HP website. Alternatively the Sl. No. of the cartridge on the security seal can be directly verified online from the URL [hp.com/go/ok](http://hp.com/go/ok) of the HP website. The detailed procedure to check the genuineness of Security Seal and the packaging, pl visit the Hp website at URL HP anti-counterfeit | HP® India .
2. Guidance Note to the Buyers/Consignees for verification of HP make cartridges :
  1. The guiding procedure to be followed by the Buyers/Consignees for verification of HP make OEM Cartridges as also available on their website is as under :
    1. In case of HP make cartridges, on each cartridge , a security seal has been provided and can be accessed by opening QR Code scanner app or through HP SureSupply app or by using Smartphone's camera to scan the QR Code on the cartridge security seal. After the scan process of the QR code, a validation screen from HP website will be available and serial no. of the cartridges on the QR code can be verified from the HP website. Alternatively the Sl. No. of the cartridge on the security seal can be directly verified online from the URL [hp.com/go/ok](http://hp.com/go/ok) of the HP website. The detailed procedure to check the genuineness of Security Seal and the packaging, pl visit the Hp website at URL HP anti-counterfeit | HP® India .

**Buyer Added Bid Specific Additional Terms and Conditions**

1. Scope of supply (Bid price to include all cost components) : Only supply of Goods
2. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
3. Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.
4. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.
6. Buyer Added text based ATC clauses

**1) Only OEM make cartridge (i.e. Canon make cartridge as per the Technical Specification in line with Additional Specification Parameters) is to be quoted. No compatible toners of other make is permitted.**

2) Ministry of MSME vide Gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020 had notified certain criteria for classifying the enterprises as Micro, Small and Medium Enterprises and specified form and procedure for filing the memorandum (Udyam Registration) w.e.f. 01.07.2020 (for complete details of policy refer website of Ministry of MSME i.e. <https://msme.gov.in/>). Accordingly, Micro and Small Enterprises (MSEs) shall be required to submit Udyam Registration Certificate for availing benefit under Public Procurement Policy for MSEs-2012.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**