

Bid Document

Bid Details	
Bid End Date/Time	18-11-2022 15:00:00
Bid Opening Date/Time	18-11-2022 15:30:00
Bid Offer Validity (From End Date)	90 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Brahmaputra Cracker And Polymer Limited
Organisation Name	Brahmaputra Cracker And Polymer Limited
Office Name	Lepetkata
Item Category	Custom Bid for Services - HIRING OF VEHICLE FOR BCPL GUWAHATI OFFICE FOR A PERIOD OF 03 YEARS
Contract Period	3 Year(s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	4 Days
Evaluation Method	Total value wise evaluation
Financial Document Indicating Price Breakup Required	Yes

EMD Detail

Advisory Bank	ICICI
EMD Amount	37300

ePBG Detail

Advisory Bank	ICICI
ePBG Percentage(%)	3.00

Duration of ePBG required (Months).

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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

SM

Brahmaputra Cracker and Polymer Limited, C and P Department, Administrative Building, PO_Lepetkata, Dist_DIBRUGARH, Assam, Pin Code_786006
(Samrat Dutta)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference

Yes

1. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offer products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Instruction To Bidder:[1667557088.pdf](#)

Pre Qualification Criteria (PQC) etc if any required:[1667557094.pdf](#)

Scope of Work:[1667557098.pdf](#)

Service Level Agreement (SLA):[1667557103.pdf](#)

Payment Terms:[1667557107.pdf](#)

Quantifiable Specification / Standards of The Service/ BOQ:[1667557111.pdf](#)

GEM Availability Report (GAR):[1667557115.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
07-11-2022 15:00:00	through video Conference on prior intimation of participation by interested bidders to the undersigned sdutta@bcplindia.co.in

Custom Bid For Services - HIRING OF VEHICLE FOR BCPL GUWAHATI OFFICE FOR A PERIOD OF 03 YEARS (1)**Technical Specifications**

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	HIRING OF VEHICLE FOR BCPL GUWAHATI OFFICE FOR A PERIOD OF 03 YEARS
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents**Consignees/Reporting Officer**

S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirements
1	Sunil Kumar Pathak	786006,M/s Brahmaputra Cracker And Polymer Limited, HR & amp; Department, Administrative Building, Lepetkata - 786006 Dibrugarh &#x 28;Assam&#x 29;	1	N/A

Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1.0 **BID EVALUATION CRITERIA (BEC):**

1.1 **BEC- Technical:**

1.1.1 Bidder shall have experience of having executed at least a **single order/contract/LOA/agreement** of “**providing Vehicles**” to any Gov / Semi Govt. /PSU / MNC/ Public Ltd. Company/ Pvt. Ltd. Company of **minimum value of Rs. 3.66 Lakh**, in previous seven (7) years prior to the due date of bid submission.

1.1.2 The bidder must **own at minimum 02 no. of vehicles against the tender as mentioned**, as on due date of bid submission.

The above vehicles shall be having taxi permit and should be registered in the name of firm/ bidder in case of proprietorship / partnership concern and in the name of the firm/ company for other than proprietorship / partnership concern.

1.1.3 Bidder must **possess a valid registration** under “**The Motor Transport Worker Act 1961**” (wherever applicable). This Act is applicable on motor employing five or more motor transport workers, as per Section-1 of “The Motor Transport Worker Act 1961”.

Note:

- a) **‘Executed’ as mentioned in sl. no. 1.1.1** above, means fully executed or completed.
- b) Bidder(s) shall be required to submit the documents in respect of above experience criteria as per details at sl. no. **1.3** below.
- c) **Original work/service orders/contract/agreement and its completion certificate or equivalent should be available with the bidder for verification of the same, if so desired by BCPI**

1.1.4 Relaxed Norms for Startups in prior experience criteria:

Prior experience (i.e. sl. no. 1.1.1 & 1.1.2 above) for 'Startups' company [whether Micro & Small Enterprises (MSEs) or otherwise] as a bidder, shall not be required subject to meeting the quality, technical specifications as specified in the tender document.

For availing the above relaxation, bidder is required to submit / upload the requisite certificate towards Startup Enterprise Registration issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India and the certificate should be certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company / firm) and notary public with legible stamp.

The relaxation of prior experience and prior turnover to Startups [whether Micro & Small Enterprises (MSEs) or otherwise] **is to be given to the specific goods/ job domains wherein they are registered for** and startups are required to submit the documents for the same including the application submitted to DIPP. New startup "Certificate of Recognition" stipulating the domain of startup, the domain of startup is to be considered based "Certificate of Recognition" issued by Department of Promotion of Industry and Internal Trade (DPIIT). Startups having the "Certificate of Recognition" as per old format, are required to submit documents as mentioned herein above

Further, **above document should be certified by the Chartered Accountant** (not being an employee or a Director or not having any interest in the bidder's company/firm) **and notary public with legible stamp.**

1.2 BEC-Financial (as a single bidder): NOT APPLICABLE.

BEC Clause no.	Description	Documents required along with Unpriced bid for qualifying BEC (Bid Evaluation Criterion) [All documents must be duly self-authenticated/ attested].
1.1	<u>Technical Experience Criteria - Document</u>	

1.1.1	Experience against execution of order/contract/LOA.	a) Bidder must submit the Copy of Order/LOA/Contract/Agreement along with its detail SOR items & scope of work which has been executed for similar nature of jobs as mentioned at sl. no. 1.1.1 of BEC in previous seven (07) years to be reckoned from the due date of unpriced bid opening. b) Copy of Completion Certificate or equivalent against the Order/LOA/Contract/Agreement submitted as mentioned at point "a" above, must be submitted. The <u>Completion Certificate or equivalent</u> must contain the detailed information like Order/LOA/Contract/Agreement No. with date, Brief Scope of work / Name of work, Order value, Total executed value, Scheduled date of Work completion and date of Actual work completion etc. The <u>Completion Certificate or equivalent</u> should have been issued by the end-user/owner/ authorized consultant.
1.1.2	The vehicles shall be having taxi permit and should be registered in the name of firm/ bidder in case of proprietorship / partnership concern and in the name of the firm/ company for other than proprietorship / partnership concern.	(a) Valid Registration Certificate of Vehicle for ownership proof issued by RTO. (b) Valid Vehicle Taxi Permit issued by RTO. (c) Valid Vehicle Fitness Certificate issued by RTO. (d) Valid Insurance Policy issued by the Underwriter.
1.1.3	Valid registration under "The Motor Transport Worker Act 1961".	A copy of Certificate of Registration under " The Motor Transport Worker Act 1961 " issued by concerned authorities.

1.1.4	Experience against Startup Company.	a) Bidder (having New/Old startup "Certificate of Recognition" as mentioned at 1.1.4) to upload/submit the valid 'Certificate of Recognition/Registration' issued by Department for Promotion of Industry and Internal Trade (DPIIT) [formerly known as Department of Industrial Policy and Promotion (DIPP)], Ministry of Commerce & Industry, Govt. of India duly certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm, and notarized by notary public with legible stamp. Bidder (having Old startup "Certificate of Recognition" as mentioned at 1.1.4) also to upload/submit documents for the specific goods/job domains wherein they are registered for including the application submitted to DPIIT (formerly known as DIPP) duly certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) and notarized by notary public with legible stamp.
1.2	<u>Financial Experience Criteria- Document: NOT APPLICABLE.</u>	

Note to above Bid Evaluation Criteria (point no. 1.0):

- i) A job executed by a bidder for its own plant/projects cannot be considered as experience for the purpose of meeting requirement of BEC of the tender. However jobs executed for a subsidiary / Fellow Subsidiary / Holding company will be considered as experience for the purpose of meeting BEC subject to submission of Tax paid invoice (s) duly certified by Statutory Auditor of the bidder towards payment of Statutory tax in support of the job executed for subsidiary/Fellow subsidiary/Holding company. Such bidders to

upload (submit) these documents in addition to the documents specified in the bidding documents to meet BEC.

- ii) *Bids of Joint Venture / Consortium are not acceptable.*
- iii) *Experience of bidder acquired as a subcontractor can be accepted against submission of certificate from end user by such bidder along with other specified documents.*
- iv) **The cut-off date for meeting the criteria of BEC of the tender shall be the due date for submission of bid.**
- v) **Commercial queries pertaining to BEC (Financial):**
Any shortfall information / documents on the Audited Annual Report / Financial Statement of the Bidder and/or line of credit for working capital issued on or before the final bid due date can only be sought against Commercial queries (CQs). Any information/ documents issued post final bid due date shall not be considered for evaluation.
- vi) *Eligibility criteria in case bid is submitted on the basis of technical experience of FOREIGN BASED ANOTHER COMPANY (SUPPORTING COMPANY) which holds more than 50% of the paid up share capital of the bidding company or vice versa: For details, relevant clause of ITB to be referred.*
- vii) *Procurement from a bidder which shares a land border with India. Applicable as per ITB.*

2.0 BIDS EVALUATION METHODOLOGY, WORK DISTRIBUTION AND AWARD CRITERIA:

BIDS EVALUATION METHODOLOGY:

- 2.1 *BCPL will evaluate and compare the Price bids of the technically-commercially qualified bidders whose bids are previously determined to be substantially responsive pursuant to "ITB: Clause-29".*
- 2.2 *For the purpose of evaluation of bid and arriving at the L1 bidder, the total value of SOR on **overall basis** (inclusive of GST) shall be considered.*

2.3 In case of **a tie** at the lowest bid (L1) position, ITB Clause will prevail.

2.4 If a Startup company [whether Micro & Small Enterprises (MSEs) or otherwise] as a bidder gets qualified without any prior experience & turnover criteria as mentioned above and emerges as lowest evaluated bidder (L1), the LOA / Order on such Startup shall be placed for entire tendered quantity.

[However, EIC's of that contract shall draw monthly milestones / check points during the Kickoff Meeting and shall review the performance more carefully and take action as per provision of contract in case of failure / poor performance.]

2.5 Startups are exempted from submission of **EMD**.

2.6 **CPBG:**

The contract performance security shall be 3% of annualized Base Contract Value (without GST therein). Details as per ITB of Tender document.

2.7 **PPP Policy 2012:**

Applicable as per ITB.

NOTE TO "BID EVALUATION CRITERIA [BEC]"

[FOR STRICT COMPLIANCE]

- [I] BIDDERS MUST FURNISH ALL RELEVANT CERTIFICATES/DOCUMENTS/INFORMATION IN SUPPORT OF THEIR CREDENTIALS TO THE ABOVE "ELIGIBILITY CRITERIA" ALONGWITH THE 'OFFER', FAILING WHICH THE 'OFFER' MAY BE REJECTED SUMMARILY.
- [II] BIDDERS NOT MEETING ANY OF THE ABOVE-MENTIONED CRITERIA SHALL BE REJECTED WITHOUT ASSIGNING ANY REASON.
- [III] ONLY DOCUMENTS (WORK ORDER, COMPLETION CERTIFICATE, EXECUTION CERTIFICATE ETC.) WHICH HAVE BEEN REFERRED/ SPECIFIED IN THE BID SHALL BE CONSIDERED IN REPLY TO QUERIES DURING EVALUATION OF BIDS.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority, Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---