

Bid Document

Bid Details	
Bid End Date/Time	07-05-2021 10:00:00
Bid Opening Date/Time	07-05-2021 10:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Chemicals And Fertilizers
Department Name	Department Of Chemicals And Petrochemicals
Organisation Name	Brahmaputra Cracker And Polymer Limited (bcpl) Guwahati Assam
Office Name	Lepetkata
Total Quantity	117
Item Category	OEM Cartridge/ Consumable
Minimum Average Annual Turnover of the Bidder	5 Lakh (s)
Years of Past Experience required	2 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	OEM Cartridge/ Consumable
Time allowed for Technical Clarifications during technical evaluation	3 Days
Estimated Bid Value	1047613
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	ICICI
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

SM
Brahmaputra Cracker and Polymer Limited (A Government of India Enterprise) ADMINISTRATIVE BUILDING, PO: LEPETKATA DISTT.: DIBURGARH, ASSAM PIN CODE: 786006 PHONE NO. 0373 2914636
(Samrat Dutta)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	700080	Oem Cartridge/ Consumable	60
Schedule 2	95731	Oem Cartridge/ Consumable	20
Schedule 3	152460	Oem Cartridge/ Consumable	20
Schedule 4	76092	Oem Cartridge/ Consumable	12
Schedule 5	23250	Oem Cartridge/ Consumable	5

OEM Cartridge/ Consumable (60 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Brand	HP
	Product Class	OEM
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 37A Black Original LaserJet Toner Cartridge
	Corresponding Part number/ code	CF237A
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet Enterprise M607, HP LaserJet Enterprise M608, HP LaserJet Enterprise M609, HP LaserJet Enterprise MFP M631, HP LaserJet Enterprise MFP M632, HP LaserJet Enterprise MFP M633 series

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Dhrupad Rajkhowa	786006,M/s Brahmaputra Cracker And Polymer Limited, Contract & Procurement Department, Administrative Building, Lepetkata - 786006 Dibrugarh (Assam)	60	30

OEM Cartridge/ Consumable (20 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Brand	HP
	Product Class	OEM
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 78A Black Original LaserJet Toner Cartridge
	Corresponding Part number/ code	CE278AC
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet M1536dnf MFP Printer, HP LaserJet P1566 Printer, HP LaserJet P1606dn Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Dhrupad Rajkhowa	786006,M/s Brahmaputra Cracker And Polymer Limited, Contract & Procurement Department, Administrative Building, Lepetkata - 786006 Dibrugarh (Assam)	20	30

OEM Cartridge/ Consumable (20 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Brand	HP
	Product Class	OEM
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 304A Black Original LaserJet Toner Cartridge (CC530A)
	Corresponding Part number/ code	CC530AC
	Printer Model number/numbers for which Cartridge is suitable	HP Color LaserJet CM2320fxi MFP Printer, HP Color LaserJet CM2320nf MFP Printer, HP Color LaserJet CM2320n MFP Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Dhrupad Rajkhowa	786006,M/s Brahmaputra Cracker And Polymer Limited, Contract & Procurement Department, Administrative Building, Lepetkata - 786006 Dibrugarh (Assam)	20	30

OEM Cartridge/ Consumable (12 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Brand	HP
	Product Class	OEM
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP 80A Black Original LaserJet Toner Cartridge

Specification	Specification Name	Bid Requirement (Allowed Values)
	Corresponding Part number/ code	CF280A
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet Pro 400 M401dne Printer, HP LaserJet Pro 400 M401dn Printer, HP LaserJet Pro 400 M401d Printer, HP LaserJet Pro 400 M401dw Printer, HP LaserJet Pro 400 M401n Printer, HP LaserJet Pro 400 M425dn MFP Printer, HP LaserJet Pro 400 M425dw MFP Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Dhrupad Rajkhowa	786006,M/s Brahmaputra Cracker And Polymer Limited, Contract & Procurement Department, Administrative Building, Lepetkata - 786006 Dibrugarh (Assam)	12	30

OEM Cartridge/ Consumable (5 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Specification	Brand	HP
	Product Class	OEM
	Type of Cartridge/Consumable	Toner
	Colour of Cartridges/Consumables	Black
	Ink/Toner/Drum Model number	HP LaserJet P1006 Black Cartridge
	Corresponding Part number/ code	CB435A
	Printer Model number/numbers for which Cartridge is suitable	HP LaserJet P1005 Printer

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Dhrupad Rajkhowa	786006,M/s Brahmaputra Cracker And Polymer Limited, Contract & Procurement Department, Administrative Building, Lepetkata - 786006 Dibrugarh (Assam)	5	30

Special terms and conditions-Version:1 effective from 04-05-2020-Version:1 effective from 04-05-2020 for category OEM Cartridge/ Consumable

- In case of OEM category of cartridges, the Sellers shall ensure that only the genuine OEM cartridges are supplied to the Government Buyers. The following terms and conditions will also be applicable:
 - The date of import in case of imported cartridges/ date of manufacture in case of indigenously manufactured cartridges indicated on the package (box) shall not be older than nine months while accepting the material. In case it is found to be more than nine months, the cartridges may be rejected by the Buyer/consignee.
 - The consignee shall issue Consignee Receipt and Acceptance Certificate (CRAC) Certificate only after verifying the genuineness of the OEM cartridges .
 - The package box of the cartridges may be destroyed immediately after loading the same in the machine so that the same are not misused/reused by counterfeiters subject to its genuineness having already been verified at the time of issue of Consignee Receipt and Acceptance Certificate (CRAC).
 - Any instance of proven duplicate/compatible/refilled/counterfeit cartridge sold by Sellers on GeM against OEM cartridges will necessarily lead to debarment of Seller from any transaction in future including any other administrative action as required.
- Guidance Note to the Buyers/Consignees for verification of HP make cartridges :
 - The guiding procedure to be followed by the Buyers/Consignees for verification of HP make OEM Cartridges as also available on their website is as under :
 - In case of HP make cartridges, on each cartridge , a security seal has been provided and can be accessed by opening QR Code scanner app or through HP SureSupply app or by using Smartphone's camera to scan the QR Code on the cartridge security seal. After the scan process of the QR code, a validation screen from HP website will be available and serial no. of the cartridges on the QR code can be verified from the HP website. Alternatively the Sl. No. of the cartridge on the security seal can be directly verified online from the URL hp.com/go/ok of the HP website. The detailed procedure to check the genuineness of Security Seal and the packaging, pl visit the Hp website at URL HP anti-counterfeit | HP® India .

Buyer Added Bid Specific Additional Terms and Conditions

- EXPERIENCE CRITERIA : In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of years as indicated in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criteria.
- For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
 - Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - Execution certificate by client with order value.
 - Any other document in support of order execution like Third Party Inspection release note, etc.
- Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid

document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid):
<https://bcplonline.co.in/UploadFiles/Declaration%20for%20Bid%20Security.pdf>.
5. Bidder shall submit the following documents along with their bid for Vendor Code Creation:
 - a. Copy of PAN Card.
 - b. Copy of GSTIN.
 - c. Copy of Cancelled Cheque.
 - d. Copy of EFT Mandate duly certified by Bank.
6. **Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.
7. Scope of supply (Bid price to include all cost components) : Only supply of Goods
8. **Scope of supply (Bid price to include all cost components) :** Only supply of Goods

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---