

Bid Document

Bid Details	
Bid End Date/Time	19-08-2022 15:00:00
Bid Opening Date/Time	19-08-2022 15:30:00
Bid Offer Validity (From End Date)	80 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Brahmaputra Cracker And Polymer Limited
Organisation Name	Brahmaputra Cracker And Polymer Limited
Office Name	Lepetkata
Item Category	Custom Bid for Services - Lube oil analysis Long Text Collection of sample of oils from specific equipments as and when required and analysis of the sample as per scope of the contract , Custom Bid for Services - Varnish Particle membrane test , Custom Bid for Services - Mobilization charges Long Text To Fro travelling charges
Contract Period	3 Year(s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years Of Experience	Yes
Document required from seller	Experience Criteria,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	4 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	ICICI
EMD Percentage(%)	2.00
EMD Amount	21004

ePBG Detail

Advisory Bank	ICICI
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ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	39

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

SM(C&P)

Brahmaputra Cracker and Polymer Limited, C and P Department, Administrative Building, PO_Lepetkata,
Dist_DIBRUGARH, Assam, Pin Code_786006
(Samrat Dutta)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Scope of Work:[1659674693.pdf](#)

Pre Qualification Criteria (PQC) etc if any required:[1659674703.pdf](#)

Service Level Agreement (SLA):[1659674728.pdf](#)

Payment Terms:[1659674729.pdf](#)

GEM Availability Report (GAR):[1659674741.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
08-08-2022 15:00:00	08.08.2022 at 15:00 Hrs Bidder willing to participate physically can also present at BCPL, Lepetkata.

Custom Bid For Services - Lube Oil Analysis Long Text Collection Of Sample Of Oils From Specific Equipments As And When Required And Analysis Of The Sample As Per Scope Of The Contract (1)

Technical Specifications

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Lube oil analysis Long Text Collection of sample of oils from specific equipments as and when required and analysis of the sample as per scope of the contract
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement
1	Ripunjay Baruah	786006,M/s Brahmaputra Cracker And Polymer Limited, Mechanical Department, Administrative Building, Lepetkata - 786006 Dibrugarh &#x 28 ;Assam&#x 29;	1	N/A

Custom Bid For Services - Varnish Particle Membrane Test (1)

Technical Specifications

Specification	Values
Core	

Specification	Values
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Varnish Particle membrane test
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement
1	Ripunjay Baruah	786006,M/s Brahmaputra Cracker And Polymer Limited, Mechanical Department, Administrative Building, Lepetkata - 786006 Dibrugarh &#x 28 ;Assam&#x 29;	1	N/A

Custom Bid For Services - Mobilization Charges Long Text To Fro Travelling Charges (1)

Technical Specifications

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Mobilization charges Long Text To Fro travelling charges
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement
1	Ripunjay Baruah	786006,M/s Brahmaputra Cracker And Polymer Limited, Mechanical Department, Administrative Building, Lepetkata - 786006 Dibrugarh &#x 28 ;Assam&#x 29;	1	N/A

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1.0 BID EVALUATION CRITERIA (BEC):

1.1 BEC- Technical:

1.1.1 *The bidder must have the experience of executing at least a single order/contract of “**Lube Oil Analysis Services in OIL Refineries/Fertilizers/ Petrochemical Plants /Power Plant**” of value not less than **Rs. 1.75 Lakhs** in previous seven (07) years prior to the due date of bid submission /opening.*

1.1.2 *In case of **running contract** for similar nature of works as mentioned at sl. no. 1.1.1 above, the contract **Value** executed till one day prior to due date of bid submission is equal to or more than the minimum prescribed **Value** mentioned at sl. no. 1.1.1 above, such experience will also be taken into consideration provided that the bidder has submitted satisfactory work execution certificate issued by the end user / owner / authorized consultant of the owner.*

1.1.3 *The bidder must have an established lab facility with NABL certificate to carry out the Lube Oil analysis.*

Note. 1:

- a) Bidder(s) shall be required to submit / upload the documents in respect of above experience criteria as per details at sl. no. 1.3 below.**
- b) The cut-off date for meeting the criteria of BEC of the tender shall be the due date of un-priced bid opening.**

1.1.4 Relaxed Norms for Startups in technical criteria (prior experience):

Prior experience (1.1.1 & 1.1.2) for 'Startup' company [whether Micro & Small Enterprises (MSEs) or otherwise] as a bidder, shall not be required subject to meeting the quality and technical specifications (scope of work) as specified in the tender document.

For availing the above relaxation, bidder is required to submit / upload the requisite certificate towards Startup Enterprise Registration issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India for the specific service as mentioned in the tender and the certificate should be certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company / firm) and notary public with legible stamp.

The relaxation of prior experience and prior turnover to startup (whether Micro & Small Enterprise (MSEs) or otherwise) has been given to a specific goods/job domain wherein they are registered for as mentioned above.

In case, certificate of DIPP does not specify goods / job domain, startups are required to submit the documents for the same including the application submitted to DIPP.

However, BEC clause no. 1.1.3 shall be applicable to startup bidders also.

1.2 BEC- Financial: (NOT APPLICABLE)

1.3 Documents/Documentary Evidence required to be uploaded / submitted in GeM portal by the bidder along with other bid documents for qualifying the BEC mentioned at sl. no. 1.1& 1.2:

Sr. No.	BEC Clause no.	Description	Documents required along with Unpriced bid for qualifying BEC (Bid Evaluation Criteria)
	1.1	Technical Experience Criteria - Document <i>[All documents to be uploaded(submitted) must be self-Certified/attested.]</i>	
1.	1.1.1	Experience against execution of order	a) Bidder must submit/upload the Copy of Order/LOA/Contract/Agreement along with its detail SOR items & scope of work which has been executed for similar nature of jobs as mentioned at sl. no. 1.1.1 of BEC in previous seven (07) years to be reckoned from the due date of unpriced bid opening. b) Copy of Completion Certificate or equivalent against the Order/LOA/Contract/Agreement submitted as mentioned at point "a" above, must be submitted/uploaded. The <u>Completion Certificate or equivalent</u> must contain the detailed information like Order/LOA/Contract/Agreement No. with date, Brief Scope of work / Name of work, Order value, Total executed value, Scheduled date of Work completion and date of Actual work completion etc. The <u>Completion Certificate or equivalent</u> should have been issued by the end-user/owner/authorized consultant.

2.	1.1.2	Experience against execution of running Contract	a) Bidder must submit/upload the Copy of Order/LOA/Contract/Agreement along with its detail SOR items & scope of work which is still running for similar nature of jobs as mentioned at sl.no.1.1.1 of BEC in previous seven (07) years to be reckoned from the due date of unpriced bid opening. b) Copy of Execution Certificate or equivalent against Order/LOA/Contract/Agreement for the running contract as mentioned at point "a" above must be submitted/uploaded clearly mentioning the executed VALUE till one day prior to unpriced bid opening, which must be equal to or more than the minimum prescribed value mentioned at sl. no. 1.1.1 of BEC. The execution certificate or equivalent must contain the detailed information like Order/LOA/Contract/Agreement No. with date, Brief Scope of work / Name of work, Order value, Total executed value, etc. The <u>Execution Certificate or equivalent</u> should have been issued by the end-user/owner/authorized consultant.
3	1.1.3	Experience against Status of Bidder (NABL accredited)	The bidder must have an established lab facility with NABL certificate to carry out the Oil analysis. The bidder shall submit a copy of the NABL certificate with details scope duly signed by Notary at the time of submission of the bid (Applicable for Start- up Also)

4	1.1.4	Experience against Startups Company	a) Bidder to upload / submit the valid 'Certificate of Recognition' issued by Dept. of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India duly certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company / firm) and notary public with legible stamp. b) Bidder to upload/submit documents for the specific goods/jobs domains wherein they are registered for including the application submitted to DIPP self-certified.
	1.2	Financial Experience Criteria- Document (NOT APPLICABLE)	

Note to above **Bid Evaluation Criteria (point no. 1.0):**

- (i) A job executed by a bidder for its own plant/projects cannot be considered as experience for the purpose of meeting the requirement of BEC of this tender. However, jobs executed for Subsidiary/Fellow subsidiary/Holding Company will be considered as experience for the purpose of meeting BEC subject to submission of tax paid invoice (s) duly certified by Statutory Auditor /Chartered Accountant of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow subsidiary / Holding company. Such bidders to submit these documents in addition to the documents specified in the bidding document to meet BEC.
- (ii) Bids of Joint Venture/ Consortium and sub-contractors are not acceptable.
- (iii) Only documents (Work Order, Completion certificate, ExecutionCertificate etc.) which have been referred/ specified in the bidshall be considered in reply to queries during evaluation of Bids.
- (iv) Eligibility criteria in case bid is submitted on the basis of technical experience ofFOREIGN BASED ANOTHER COMPANY

(SUPPORTING COMPANY) which holds morethan 50% of the paid up share capital of the bidding company or vice versa: For details, relevant clause of ITB to be referred.

2.0 PRICE EVALUATION METHODOLOGY, WORK DISTRIBUTION AND AWARD CRITERIA:

BIDS EVALUATION METHODOLOGY:

- 2.1 BCPL will evaluate and compare the Price bids of the techno-commercially qualified bidders whose bids are previously determined to be substantially responsive pursuant to "ITB: Clause-29".
- 2.2 The Evaluation of all Techno-commercially qualified bids shall be done on overall L1 basis against the Total quoted price including GST in GeM portal.
- 2.3 If a Startup company [whether Micro & Small Enterprises (MSEs) or otherwise] as a bidder gets qualified without any prior experience & turnover criteria as mentioned above and emerges as lowest evaluated bidder (L1), the LOA / Order shall be placed on such Startup as per the entire tender quantity.
- 2.4 In case of **a tie** at the lowest bid (L1) position(or any relevant position) between two or more non-Startups bidders, then LOA / Order (or preference to shortlisted bidders) shall be placed on the bidder who has higher / highest turnover in last audited financial year.
- 2.5 In case there is **a tie** at the lowest bid (L1) position(or any relevant position)between only Startup bidders and none of them has past turnover, the LOA / Order shall be placed on the Startup who is registered earlier with Department of Industrial Promotion and Policy.
- 2.6 In case, there is **a tie** at the lowest bid (L1) position (or any relevant position)between Startups bidders and non-Startups bidders; then LOA / Order shall be placed on the bidder having highest working capital in last financial year, **duly certified by Chartered accountant.**

2.7 CPBG: The following CPBG clause shall applicable:

The contract performance security shall be 3% of annualized Basic Contract Value (without GST therein). Details as per ITB of Tender document.

2.8 PPP Policy 2012

As per GeM.

2.9 CLAUSE REGARDING PROVISION FOR PROCUREMENT FROM A BIDDER SHARES A LAND BORDER WITH INDIA (FOR DETAILS - REFER RELEVANT CLAUSE OF ITB):

Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.

For details, relevant clause of ITB to be referred.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement,

then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---