



PRICE SCHEDULE / SCHEDULE OF RATES (SOR) [PART - I - UN-PRICED BID]

SECTION-VII

TENDER NO: BCPL/C&P/LE16W238MK/00317

NAME OF WORK: HIRING OF SERVICES FOR MATERIAL HANDLING CONTRACT FOR C&P-STORES AT BCPL, LEPETKATA AND DULIAJAN

Sl. No.	Description of the item	Unit	Qty	Unit Rate (in Rs.)	Amount (in Rs.)
(a)	(b)	(c)	(d)	(e)	(f)
1	Assistance in Safe unloading/loading & stacking of materials with safety precaution within the warehouse in the plant/inside the truck, Loading of consignment in vehicle from transporter godown, pacaging of outgoing material from BCPL,condition monitoring of material etc., as per direction of EIC from time to time. Details elaborated in the scope of work.	Month	12		
2	Assistance in collection of LR from BCPL and clearing of consignment from transporter godown at Dibrugarh/Tinsukia/Sivsagar/Jorhat etc, follow up with transporter, documents submission to transporter, arranging of prompt gate entry of consignments,unpacking of consignment, its counting as per Challan/Invoice & its proper stacking, inspection of materials, tagging, shifting and movement of materials to various locations within the warehouse or other warehouses, issuance of material to other deptt., etc. as per direction of EIC from time to time. Details elaborated in the scope of work.	Month	12		
3	Assistance in preparation and maintenance of documentation; physical verification of materials, scrap loading, preparation of various MIS and generation of various reports like inspection pending, material in transit, OSRD tracking etc, updating of records and registers, preparation of GRV & SIV, stores activities like material receipt, inspection, issue and safe & proper storage of materials, taking over of materials from EIL and any other jobs from time to time as per direction of EIC.Details elaborated in the scope of work.	Month	12		



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(a)	(b)	(c)	(d)	(e)	(f)
4	Preparation and maintenance of final documentation for compliance to standards like preparation of goods receive voucher, issue voucher, Over/Short/Reject/Damage report, delivery note etc; maintenance of data bank of warehouse; tally entry, generation of various reports like report on insurance declaration, insurance claim settlement, physical verification, OSRD settlement etc and any other data entry jobs from time to time, help desk and full time supervision at warehouse through supervisor to provide supervisory services for smooth execution of any of the job(s) covered under the purview of contract .Activities covered under element above have to be supported by supervisory services. Both data entry jobs and supervisory are to be carried out as per directions of EIC from time to time.Details elaborated in the scope of work.	Month	12		
5	Assistance in rack cleaning, House keeping, Scrap segregation, dusting of bins, record collection and its delivery etc. as per direction of EIC from time to time., Details elaborated in the scope of work.	Month	12		
6	Assistance in Safe unloading/loading & stacking of materials with safety precaution within the warehouse in the plant/inside the truck, Loading of consignment in vehicle covered under MHC /material handling contractor arranged vehicle from transporter godown, etc., as per direction of EIC from time to time. Details elaborated in the scope of work.	MAH	1248		



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(a)	(b)	(c)	(d)	(e)	(f)
7	Assistance in collection of LR from BCPL and clearing of consignment from transporter godown at Dibrugarh/Tinsukia/Sivsagar/Jorhat etc, follow up with transporter, documents submission to transporter, arranging of prompt gate entry of consignments, unpacking of consignment, its counting as per Challan/Invoice & its proper stacking, inspection of materials, tagging, shifting and movement of materials to various locations within the warehouse or other warehouses, issuance of material to other deptt., etc. as per direction of EIC from time to time. Details elaborated in the scope of work.	MAH	936		
8	Assistance in preparation and maintenance of documentation for compliance to standards; maintenance of data bank of warehouse; typing of report on physical varification, scrap loading, various MIS, updation of records and many other jobs through data entry, help desk and full time supervision at warehouse through supervisor to provide supervisory services for smooth execution of any of the job(s) covered under the purview of contract. Activities covered under element above have to be supported by supervisory services. Both data entry jobs and supervisory are to be carried out as per directions of EIC.	MAH	936		



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(a)	(b)	(c)	(d)	(e)	(f)
9	Preparation and maintenance of final documentation for compliance to standards like preparation of goods receive voucher, issue voucher, Over/Short/Reject/Damage report, delivery note etc; maintenance of data bank of warehouse; tally entry, generation of various reports like report on insurance declaration, insurance claim settlement, physical verification, OSRD settlement etc and any other data entry jobs from time to time, help desk and full time supervision at warehouse through supervisor to provide supervisory services for smooth execution of any of the job(s) covered under the purview of contract .Activities covered under element above have to be supported by supervisory services. Both data entry jobs and supervisory are to be carried out as per directions of EIC from time to time.Details elaborated in the scope of work.	MAH	624		
10	MHE to be provided by the contractor for carrying out all the jobs enumerated above				
10.1	Supply of one 12 MT Hydra Crane with Operator	Day	400		
10.2	Supply of one TATA 207DI (Rate to be quoted at 10.2.1, 10.2.2, 10.2.3, 10.2.4)				
10.2.1	Monthly fixed charge with 2000km/month	LS/Month	12		

*Bidders to mention/indicate in words "Quoted/Not Quoted" as applicable (using ball point pen with blue ink)



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(a)	(b)	(c)	(d)	(e)	(f)
10.2.2	Running charge/km beyond 2000 km	Km	2000		
10.2.3	Overtime for driver beyond duty hours	Hr	700		
10.2.4	Nighthalt/Outstation duty	Ea	24		
13	TOTAL CHARGES inclusive of VAT and other taxes and exclusive of Service Tax & Cess (Rs.)				
14	Service Tax @%. Bidder to Compulsarily Quote for applicable service tax seperately. In case bidder does not quote / left blank / cut, it will be presumed that the service tax is inclusive in unit quoted prices.			-----%	
15	Total Amount Including Service Tax. (Rs.)				
	Signature of Authorized Representative:				
	Name of authorized person submitting the tender on behalf of the Bidder(s):				



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(a)	(b)	(c)	(d)	(e)	(f)
	Designation of authorized person:				
	Name of Firm / Contractor/Owner:				
	Address of Firm / Contractor/Owner:				
	Date:				

NOTE :

NOTE 1	BIDDERS ARE REQUESTED NOT TO INDICATE ANY PRICE IN THIS UNPRICED BID FORMAT
NOTE 2	BIDDERS TO MENTION/INDICATE IN WORDS "QUOTED/NOT QUOTED" AS APPLICABLE AT CELLS 1 (e) to 9 (e) , 1 (f) to 9 (f) , 11 (e) , 11 (f) , 13 (e) - 16 (e) , 13 (f) - 16 (f) (using ball point pen with blue ink)
NOTE 3	BIDDER ARE ADVISED TO INDICATE THE PERCENTAGE OF SERVICE TAX AS APPLICABLE.
NOTE 4	Contractor is to pay its workmen the wages in conjunction with SCC which should not be less than the minimum wages as notified from time to time by office of the Chief Labour Commissioner (Central), evidence of which is to be submitted with monthly running bill.
NOTE 5	EVALUATION SHALL BE CARRIED OUT CONSIDERING THE RATES QUOTED INCLUDING ALL TAXES AND DUTIES AND EXCLUDING SERVICE TAX.
NOTE 6	"MAH" denotes "Man hour".