



**BRAHMAPUTRA CRACKER AND POLYMER LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)**

**ADMINISTRATIVE BUILDING, PO: LEPETKATA
DISTT.: DIBRUGARH, ASSAM
PIN CODE:786006
PHONE NO. 0373 2914636**

Name of Work:	HIRING OF SANITATION AND HOUSEKEEPING SERVICES AT BCPL GDU, DULIAJAN FOR A PERIOD OF TWO YEARS.
Type of Tender	e-Tender under 2 (two) bid system. Link: https://eprocure.gov.in/eprocure/app
Tender No. & date:	BCPL/C&P/DU19W058OR/01106
Tender Fee:	Not Applicable
Due date & Time of bid submission:	05.08.2019 at 2.30 pm
Earnest Money Deposit	Rs. 71,000/-
PERIOD OF CONTRACT/ DELIVERY SCHEDULE	The Contract Period shall be 24 (Twenty Four) months from the date of LOI/LOA or as mentioned therein.

S. No.	Title	Date & Time
1	Tender Publish Date	15.07.2019 at 11.00 Hrs
2	Tender document download start date & time	15.07.2019 at 11.00 Hrs
3	Tender document download end date & time	05.08.2019 at 14.30Hrs
4	Bid Submission start date & time	15.07.2019at 11.00 Hrs
5	Bid Submission end date & time	05.08.2019 up to 14:30 Hrs
6	Bid opening date & time (Technical Bid)	06.08.2019 at 15:00 Hrs
7	Pre bid meeting	22.07.2019 at 15:00 Hrs

All documents to be digitally signed and to be uploaded as per detailed in addendum to ITB. (Annexure-III)

The Bid prepared by the Bidder shall comprise the following components in 2 different folders:

FOLDER-I: "TECHNO-COMMERCIAL / UN-PRICED BID" shall contain scan copy of the following:

- (A) 'Covering Letter' on Bidder's 'Letterhead' clearly specifying the enclosed contents and Earnest Money Deposit (EMD).
- (B) 'Bidder's General Information', as per 'Form F-1'.
- (C) 'Bid Form', as per 'Form F-2'
- (D) Copies of documents, as required in 'Form F-3'
- (E) As a confirmation that the prices are quoted in requisite format complying with the requirements copy of Schedule of Rate (SOR: Part – I) with prices blanked out mentioning quoted / not quoted



(as applicable) written against each item.

- (F) 'Letter of Authority' on the Letter Head, as per 'Form F-5'
- (G) 'No Deviation Confirmation', as per 'Form F-6'
- (H) 'Bidder's Declaration regarding Bankruptcy', in 'Form F-7'
- (I) 'Certificate for Non-Involvement of Government of India ' from Bidder, as per 'Form F-8'
- (J) 'Agreed Terms and Conditions', as per 'Form F-10'
- (K) 'ACKNOWLEDGEMENT CUM CONSENT LETTER', as per 'Form F-11'
- (L) Duly attested documents in accordance with the "BID EVALUATION CRITERIA [BEC]" establishing the qualification.
- (M) Undertaking on the Letter head, as per the Form F-12.
- (N) Power of Attorney for authorized signatory in non-judicial stamp paper/copy of Board Resolution, the authorized signatory shall be signing the bid and any consequence resulting due to such signing shall be binding on the bidder.
- (O) Any other information/details required as per Bidding Document
- (P) All forms and Formats including Annexures.
- (Q) Tender Document duly signed/ digitally signed by the Authorized Signatory.
- (R) Additional document specified in Bidding Data Sheet (BDS).
- (S) Copy of EMD/Bid Bond *

submit the original "Bid Security / EMD & tender fee (if applicable), Power of Attorney and any other documents specified in the bidding documents to address mentioned in IFB, in a sealed envelope, super scribing the Tender details & number within 7 days from the date of un-priced bid opening.

***The Original Bid Security/ EMD, copy of which has been uploaded, must be received within 7 days from the date of un-priced bid opening, failing which the bid will be rejected notwithstanding the fact that a copy of EMD/ Bid Security was earlier uploaded by the bidder. In the event bidder fails to upload a copy of the same EMD/ Bid Security in his e-bid and hard copy of same has also not been received as on the date & time of bid submission, the bid shall be summarily rejected. All pages of the Bid must be digitally signed by the "authorized signatory" of the Bidder. Refer Annexure-I for E-tendering. In e-tenders, bids need to be digitally signed by the person holding power of attorney.**

FOLDER-II: Finance Folder (Price Bid)

The scan copy of the priced Schedule of Rate (SOR) to be uploaded in the folder-II (Price bid folder/Finance folder).

Other terms & conditions may be referred from the RFQ.