

PROPOSAL FORMS

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BID FORM**To****Brahmaputra Gas Cracker and Polymer Limited
Guwahati, Assam**

Dear Sir,

After examining/reviewing the Bidding Documents
for General and Special Conditions of Contract and
 schedule of rates etc. the receipt of which is hereby duly acknowledged, we, the
 undersigned, pleased to offer to execute the whole of the Job of
 and in conformity with,
 the said Bid Documents, including Addenda Nos.

We confirm that this bid is valid for a period of three (03) months from the date of opening of
 Techno-Commercial Bid, and it shall remain binding upon us and may be accepted by any
 time before the expiration of that period.

If our bid is accepted, we will provide the Contract Performance Security equal to 10% (ten
 per cent) of the Contract Price, for the due performance with in fifteen days of such award.

Until a final Agreement is prepared and executed, the bid together with your written
 acceptance thereof in your notification of award shall constitute a binding Agreement
 between us.

We understand that Bid Document is not exhaustive and any action and activity not
 mentioned in Bid Documents but may be inferred to be included to meet the intend of the Bid
 Documents shall be deemed to be mentioned in Bid Documents unless otherwise
 specifically excluded and we confirm to perform for fulfilment of Agreement and
 completeness of the Work in all respects within the time frame and agreed price.

We understand that you are not bound to accept the lowest priced or any bid that you may
 receive.

Place:
 Signatory
 Date:

Signature of Authorised

Name:
 Designation:
 Seal:

Tender No.

Offer No. & Date:

FORM – B1**FORMAT FOR SPECIFIC WORK MEETING THE EXPERIENCE CRITERIA****(Applicable when BQC clause is included in Letter Inviting Bid)**

Bidder shall furnish their Experience for similar work with all details and documents as mentioned in this Specific Experience Format which are in conformity with Bidder's Qualification Criteria mentioned in Letter Inviting Bid (LIB). In case of more than one work, furnish details for all such Works

S. NO.	DESCRIPTION	DETAILS
Details of similar works executed by bidder (Complying the requirement of LIB)		
1.	Name of Project and its location	
2.	Description of work	
3.	Name of Owner, Postal Address, Phone/ Fax No./ E-mail Address	
4.	Name of Consultant, Postal Address, Phone/ Fax No./ E-mail Address	
5.	Bidder shall furnish their Past Experience details and documents as mentioned in this Specific Experience Format(Annexure-I to LIB) which are in conformity with Bidder's Qualification Criteria mentioned in Letter Inviting Bid (LIB).	
	Milestone Dates	• Date of award : _____ • Starting date: _____ • Scheduled Completion Date: _____ • Actual Completion Date: _____ • Reasons for delay, if any: _____ _____ _____ _____

S. NO.	DESCRIPTION	DETAILS
6.	Supporting Document for Experience Criteria	- Whether copy of Work Order/ Contract Agreement enclosed YES NO Ref. No.: _____ Dated _____ - Whether Completion Certificate enclosed. YES NO Ref. No.: _____ Dated _____ Date of Completion _____
	Supporting Document for Financial Criteria	- Whether Annual Turnover Statement and P&L account is enclosed. YES NO If Yes, submitted for the financial years 1. _____ 2. _____ 3. _____ - Whether copy of Banker's certificate, if required confirming the availability of line of credit to meet the working capital as mentioned in NIT is enclosed. YES NO
7	CONFIRMATIONS	BIDDER'S CONFIRMATION
7.1	CONFIRM THAT YOU HAVE COMPLETED THE ABOVE WORK WITHIN LAST 12 YEARS FROM BID DUE DATE SUBMISSION.	
7.2	CONFIRM THAT SUPPORTING DOCUMENTS AS PER SL. NO.6 ABOVE HAS BEEN SUBMITTED.	

S. NO.	DESCRIPTION	DETAILS
7.3	CONFIRM THAT THE INFORMATIONS FURNISHED BY YOU ARE CORRECT AND DO NOT HAVE ANY MISREPRESENTATION	
7.4	CONFIRM THAT ALL DETAILS AS PER THIS FORMAT ALONGWITH SUPPORTING DOCUMENTS HAS BEEN FURNISHED IN ORDER TO ESTABLISH THE EXPERIENCE AND FINANCIAL CRITERIA. FAILING WHICH THE BID MAY NOT BE SHORTLISTED FOR FURTHER EVALUATION.	

Bidder to use separate format for different works

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

FORM-D**COMPLIANCE TO BID REQUIREMENT**

We hereby agree to fully comply with, abide by and accept without variation, deviation or reservation all technical, commercial and other conditions whatsoever of the Bidding Documents and Addendum(s) to the Bidding Documents, if any, for subject work issued by Engineers India Limited.

We hereby further confirm that any terms and conditions if mentioned in our bid (Un-priced as well as Priced Part) shall not be recognised and shall be treated as null and void.

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

FORM-E (Sheet 1 of 2)**EXCEPTIONS AND DEVIATIONS**
(FOR COMMERCIAL PART)

SL.NO	REFERENCE OF BIDDING DOCUMENT		SUBJECT	DEVIATIONS
	PAGE NO.	CLAUSE NO.		

NOTE: This shall be submitted separately for Commercial & Technical Sections.

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

FORM-E (Sheet 2 of 2)**EXCEPTIONS AND DEVIATIONS**
(FOR TECHNICAL PART)

SL.NO	REFERENCE OF BID DOCUMENT		SUBJECT	DEVIATIONS
	PAGE NO.	CLAUSE NO.		

NOTE: This shall be submitted separately for Commercial & Technical Sections.

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

FORM-F**CHECK LIST FOR SUBMISSION OF BID**

Bidder is requested to fill this check list and ensure that all details/documents have been furnished as called for in the Bidding Document along with duly filled in, signed & stamped checklist **with each copy of the "Unpriced bid (Part – I)"**.

Please tick the box and ensure compliance:

- | | | |
|------|---|--------------------------|
| (1) | Bid Forwarding Letter as per FORM-A | ☐ |
| | Submitted | |
| (2) | Power of Attorney in Favour of the person who has signed the bid on stamp paper of Appropriate value. | ☐ |
| | Submitted | |
| (3) | DELETED | |
| (4) | Specific Experience along with supporting documents meeting the Experience Criteria stipulated in LIB as per FORM-B1. | ☐ |
| | Submitted | |
| (5) | Copies of Work Order & Completion Certificate | ☐ |
| | Submitted | |
| (6) | Audited Balance Sheets and Profit and Loss account statement for preceding three Financial Years as per FORM I-a. | ☐ |
| | Submitted | |
| (7) | Letter from bank conforming the availability of Line of Credit to meet the specified working capital. | ☐ |
| | Submitted | |
| (8) | An overall schedule in the form of Bar Chart for quoted part(s) | ☐ |
| | Submitted | |
| (9) | Compliance to Bid Requirement as per FORM-D. | ☐ |
| | Submitted. | |
| (10) | Exceptions/ Deviations as per FORM-E both technical and commercial part (Unpriced) | ☐ |
| | Submitted | |

- | | | | |
|------|---|--|--------------------------|
| (11) | Reply to commercial questionnaire as per FORM-G with Bidder's reply/ confirmation for each Sl. Nos. | | ☐ |
| | Submitted | | |
| (12) | Details of PF Registration as per FORM-H | | ☐ |
| | Submitted | | |
| (13) | Financial Details as per FORM-Ia & Ib | | ☐ |
| | Submitted | | |
| (14) | Reply to Technical questionnaire (if enclosed in technical part) with Bidder's Reply/ Confirmation for each Sl. No. | | ☐ |
| | Submitted | | |
| (15) | Blank copy (without price) of Price Part i.e. Schedule of Rates for quoted part(s) | | ☐ |
| | Submitted | | |
| (16) | Technical Details/ Documents specified in Technical part. | | ☐ |
| | Submitted ☐ Not Applicable | | |
| (17) | EMD of Bidding Document | | ☐ |
| | Submitted | | |
| (18) | MOU/AOA/Partnership Deed | | ☐ |
| | Submitted | | |

CONFIRM THE FOLLOWING

- | | | | |
|-----|--|-----|--------------------------|
| (1) | All pages of the bid have been page numbered in sequential manner. | YES | ☐ |
| (2) | The bid has been submitted in requisite number of copies as specified in Special Instructions to Bidders | YES | ☐ |
| (3) | Master Index and Copy of Addendum/ Amendment, if any, has been submitted along with offer, duly signed and stamped on each page. | YES | ☐ |
| (4) | Blank copy (without price) of Schedule of Rates duly signed and stamped on each page has been submitted. | YES | ☐ |

- (5) Please confirm that Additional Formats attached with this proposal form have been duly filled in signed and stamped.

YES

☐

SIGNATURE OF BIDDER : _____
NAME OF BIDDER : _____
COMPANY SEAL : _____

FORM-G**COMMERCIAL QUESTIONNAIRE**

Bidder's reply/ confirmation as furnished in the Commercial Questionnaire (CQ) shall supersede the stipulations mentioned elsewhere in their bid.

SL. NO.	BCPL's QUERY	BIDDER'S REPLY/ CONFIRMATION
1.0	Confirm that your Bid is valid for 03 (Three) months from the last date of submission of Bid.	
2.0	Confirm that the following documents are submitted with Part-I:	
a)	All documents as per CHECK LIST.	
b)	Master Index is submitted in unpriced part duly signed and stamped on each page.	
c)	Copy of Addendum/ Amendments as a token of acceptance (Applicable, if issued).	
3.0	Confirm that price has been submitted in a separately sealed envelope super scribing "PRICE PART" in One original.	
4.0	Schedule of Rates/Price	
a)	Confirm that rate/ price has been quoted for all items of SOR.	
b)	Confirm that deviation/terms & conditions are not mentioned in the price part. In case any terms and condition is mentioned in the price part, the same shall be treated as null and void.	
c)	Confirm that price has been submitted in hard copy of short description of Schedule of Rates – Excel format which is a print out of duly filled soft copy of short description of Schedule of Rates – Excel format.	
d)	Confirm that correction fluid is not used in the price part. (In case of any correction, the same shall be signed and stamped by authorised signatory.)	
5.0	Confirm your compliance to TERMS AND CONDITIONS of Bidding Document.	
6.0	Confirm that you have studied complete Bidding Document including Technical and Commercial part and your Bid is in accordance with the requirements of the Bidding Document.	
7.0	Confirm your compliance to total Scope of Work mentioned in the Bidding Document.	

SL. NO.	BCPL's QUERY	BIDDER'S REPLY/ CONFIRMATION
8.0	Confirm your acceptance for 'Scope of Supply' mentioned in the Bidding Document and confirm that all materials shall be supplied as per Standards and Specification.	
9.0	Confirm your acceptance for Time Schedule as mentioned in Bidding Document.	
10.0	Confirm that your quoted price includes all taxes & duties as applicable for this Work in accordance with the provision of GCC and SCC.	
11.0	Confirm that your quoted price includes all types of insurance as per the provisions of GCC and SCC.	
12.0	Confirm that all costs resulting from safe execution of Work, such as safety practices, use of protective clothing, safety glasses and helmet, safety precaution taken during monsoon, or any other safety measures to be undertaken by the Contractor for execution of work are included in the quoted rates.	
13.0	Confirm that while submitting your price, you have taken consideration of scope of supplies, scope of work and technical requirement mentioned in Bidding Document.	
14.0	Confirm that you have your own QA/QC programme for executing this work. In case of award of work, you will submit all QA/QC documents as per specification No. 6-78-0001.	
15.0	Confirm Compliance to the following: i) Minimum required equipments, tools & tackles to be mobilised as per Annexure-IX to SCC ii) Key Construction Manpower to be deployed at site as per Annexure-VII to SCC.	
16.0	Confirm that you are meeting the Experience Criteria as mentioned in Letter Inviting Bid, and you have submitted Experience Details as per FORM-B1 of Proposal Forms along with all the details.	
17.0	Confirm that you are meeting the Financial Criteria as mentioned in Letter Inviting Tender and you have submitted all the details as per FORMAT-E of Proposal Forms and (Annexure A) of Tender along with all the details.	
18.0	Please confirm that your Bid does not have any deviation to terms and conditions of the Bidding Document.	

SL. NO.	BCPL's QUERY	BIDDER'S REPLY/ CONFIRMATION
19.0	Please confirm that your Bids, complete in all respects, have been submitted in requisite copies as mentioned in Instructions to Bidders.	
20.0	Bidder to confirm whether they require the interest bearing Mobilisation Advance as per para 1.1 of Terms of Payment. In case the bidder does not indicate the requirement of Mobilisation, it shall be presumed that the bidder does not require the Mobilisation Advance and their offer shall be evaluated accordingly.	

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

FORM-H

DETAILS OF P.F. REGISTRATION

Bidder to furnish details of Provident Fund Registration:

PF REGISTRATION NO. :

DISTRICT & STATE :

We hereby confirm that the above PF Account is under operation presently and shall be used for all PF related activities for the labour engaged by us in the present work (if awarded to us).

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

FORM – J**BIDDER'S QUERIES (TECHNICAL)**

SL. NO.	BIDDING DOCUMENT		SUBJECT	BIDDER'S QUERY	OWNER'S REPLY
	PAGE NO.	CLAUSE NO.			

NOTE: Bidder's Queries may be sent e-mail to bhaskar.barman@bcplindia.co.in

FORM-K**BIDDER'S QUERIES (COMMERCIAL)**

SL. NO.	BIDDING DOCUMENT		SUBJECT	BIDDER'S QUERY	OWNER'S REPLY
	PAGE NO.	CLAUSE NO.			

NOTE: Bidder's Queries may be sent e-mail to bhaskar.barman@bcplindia.co.in

Annexure A**Format~E****FORMAT FOR CHARTERED ACCOUNTANT CERTIFICATE FOR FINANCIAL
CAPABILITY OF THE BIDDER (For Supply of Goods/ Works/ Services)**

We have verified the Annual Accounts and other relevant records of
M/s (Name of the bidder) and certify the following

A. ANNUAL TURNOVER OF LAST 3 YEARS

Year		Amount (Rupees)
Year 1		
Year 2		
Year 3		

B. FINANCIAL DATA FOR LAST AUDITED FINANCIAL YEAR :

Description	Year
	Amount (Rupees)
1. Current Assets	
2. Current Liabilities	
3. Working Capital (Current Assets- Current liabilities)	
4. Net Worth (Paid up share capital and Free Reserves & Surplus)	

Name of Audit Firm/: [Signature of Authorized Signatory]
Chartered Accountant Name: Date: Designation:
Seal:
Membership no.

Instructions:

1. The financial year would be the same as one normally followed by the bidder for its Annual Report.
2. The bidder shall provide the audited annual financial statements as required for this Tender document. Failure to do so would result in the Proposal being considered as non responsive.
3. For the purpose of this Tender document, (i) Annual Turnover shall be "Sale value/ Operating Income" (ii) Working Capital shall be "Current Assets less Current liabilities" and (iii) Net Worth shall be "Paid up share capital and Free Reserves & Surplus"